



# Rules & Standards of Operation

Dear **Graffiti Buster Volunteer**, thank you for joining Graffiti Busters. We hope you enjoy the experience and find it worthwhile. It is important that all our “Busters” understand and agree our operating rules and safety code.

Insurance for Volunteers is provided by NHW Victoria, this includes liability insurance and personal accident insurance. You MUST sign NHW 3193 Graffiti Buster Volunteer Form. There are conditions. You may, of course also be a member of a local NHW group in your suburb.

Insurances is subject to the rules set out here. If these rules are NOT followed, the insurance may be compromised, and claims denied.

### Safety issues and insurance

- 1) Only NHW endorsed graffiti “busts”, led by your local group leader are covered by the NHW insurance. Individual outings no matter how well intended, are not covered.
- 2) In the unlikely event of an incident involving injury or property damage, please report the circumstances immediately to NHW 3193. As well as your local Graffiti Buster group leader. This is a condition of insurance cover for Volunteers.
- 3) Busters **MUST** wear the High-viz. vests, gloves, eyeglasses, sensible shoes, and clothing. It is your responsibility to protect yourself.
- 4) In working areas where there is road traffic, including laneways, safety warning signs should be set up.
- 5) Busters should familiarise themselves with instructions on the Bayside Council Graffiti Kit or equivalent and follow them. The main requirement is to wear eyeglasses and avoid getting liquid on your skin. If you do, wash it off immediately.
- 6) Use of a ladder or other aid (box etc) to gain access to high points maybe cause for rejection of any claim by the insurer.

### What we can and cannot clean

- 7) Permission must be obtained when cleaning private property. Please use the appropriate form and ensure the group leader and owner/resident has a copy. Without permission, you MUST NOT paint private property. Note: This rule is mandatory for garage doors, front walls, prominent assets etc. Some common sense applies for poorly maintained back fences. Ask your group leader..
- 8) The Council should clean graffiti from Council property. Our role is to report it and follow up. Suggest use Snap-Solve-Send app.
- 9) Utilities, Power companies, Telstra etc should clean their own assets but rarely do so. Our view is that until this situation changes, we will clean these assets using the Council-provided Kit or paint them in the proper colour if the asset has been painted previously. (i.e. if it is not in its original condition and has been painted).
- 10) Graffiti on Power Company green boxes **MUST NOT** be painted due to possible fire risk. (power poles can be painted).

### Graffiti Buster quality and basic principles

- 11) Our fundamental aim is to eliminate horrible tags from private property and we do this without charge. (Council does Council assets) This does not mean we are a free graffiti removal service. We decide what we will remove. Whilst owners SHOULD remove graffiti from their property, sometimes they are unable to do so or frankly are too lazy. If the owner/resident is a commercial business or body corporate, it is acceptable to request either a donation or for the owner to supply paint. Ensure the colour used is acceptable for the owner.
- 12) Paint matching - If the resident demands this, it is OK to ask the owner to pay for the paint.
- 13) Take away dirty water/chemicals. Dispose of them correctly, not in the street or down the drains.
- 14) Ensure you keep the area clean. Remove paint splatter from footpaths or roads etc. The area should be left as you found it.
- 15) Cover vehicles or other items. Take care not to splatter paint or especially removal fluid. It will damage duco seriously.
- 16) Do a proper job. Slapdash work is not acceptable. Do not just paint over graffiti tags, paint whole wall to edges. Make it neat.

**In all cases, take care when attempting to remove graffiti. We want the result to be an improvement, not a compromise.**

I have read the above and “Tips for Graffiti Busters” I understand them and agree to follow these principles and operating rules:

**Graffiti Busters Volunteers MUST ALSO sign the NHW 3193 Graffiti Buster Volunteer form for insurance purposes.**

Your name.....Your Group name.....

Signature..... Date.....

Phone..... Email.....



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